



c/- Whitby Bible Chapel Management Trust

AGREEMENT for hire of the facilities

AGREEMENT made this _____ day of _____

BETWEEN the individual or organisation that hires the facilities _____

_____ (You) and the WHITBY BIBLE CHAPEL
MANAGEMENT TRUST (the Trust).

1. The period of this Agreement is for _____ months, from _____ to _____.
2. The amount payable by You to the Trust is \$ _____ (amount in words _____), inclusive of GST. You will be invoiced at the end of each term and payment is required on the 20th of the following month. A review of the Hire Out rates will be made annually at the end of the financial year, March 31.
3. The bond of \$ _____ will be refunded in full when you relinquish the hire providing the Terms & Conditions for Hire (**attached**) have not been breached.
4. The space to be occupied is the Auditorium, Gymnasium, Foyer, Lobby, Kitchen, Toilets, Crèche (under supervision), Rooms 1, 2, 3, 4, 5. [Delete which is not applicable.]
5. The space will be used by You for the following purpose(s): _____
6. This Agreement excludes the use of the Sound System. Special arrangements are to be made for this.
7. The hours of use shall be as deemed necessary by You, weekly / fortnightly / monthly between _____ to _____ on Mondays / Tuesdays / Wednesdays / Thursdays / Fridays / Saturdays / Sundays. [Delete which is not applicable.]
8. You will yourselves use the facilities and equipment and are not allowed to sub-rent it to anyone else.

9. Occasionally, The Anchor Church may want to use the facilities for specific events such as funerals, in which case the Trust will work with you to ensure that both parties' needs are accommodated.
10. On expiration of the Agreement period, the parties may agree to extend the Agreement for such further period as may be decided.
11. The Agreement may be terminated by either party giving the other one month notice in writing, and on the expiry of such notice the Agreement shall be absolutely terminated.

THE WHITBY BIBLE CHAPEL MANAGEMENT TRUST

_____ Date _____
 _____ Date _____

THE INDIVIDUAL OR ORGANISATION THAT HIRES THE FACILITIES

_____ Date _____
 _____ Date _____

Details of the individual or organisation that hires the facilities

Name of person	
Name of organisation	
Street Address	
Postal Address	
Phone	
Mobile	
Email	